

Langworthy Public Library

Board of Trustees

24 Spring Street, Hope Valley, Rhode Island

February 10, 2016 at 7:00 PM

The monthly meeting of the Trustees of Langworthy Public Library was called to order at 7:05 PM by Janice Ensing, President, who declared a quorum present.

All votes are unanimous unless otherwise indicated.

Present:

Bodell, Donna X

Ensing, Janice, President X

Colleen Little

House, Debra X

Landolfi, Jacqueline, Vice President

Lang, Diane, Treasurer X

Titch Kenney XXX X

Pat Shimkus

Jake Newsome X

Walker, Michelle, Secretary

Margaret Victoria, Library Director X

Minutes: table December and January minutes for March

DIRECTOR'S REPORT: Director's written report, including circulation statistics, is filed herewith and made a part hereof.

Interviewed applicant for children's program hired her. Rachel Robson...She worked at North Smithfield library and is currently working in Cumberland. She started today, and will use her for a Wednesday morning program Saturday program. She will do them both days – she will be the third person on Saturdays . She will have approximately 8 – 10 hours. She will be here longer hours on Wednesdays and every other Saturday. She is a good fit for this library.

Library closed Friday from snow storm

Electronic return program – they took everything extra, they will come back again if we want them.

8 children registered for winter reading challenge

Quilt tickets are available for selling – drawing will be April 2nd

Jason Way has been plowing he charges \$60 – does a good job,

waiting for second quote from Joe Petit for the roof,

Have a quote form Gem plumbing for the bathroom – he spoke with Carol and said for \$805 he can fix the problem with the smell. Quote contains specific work that he will do for \$805, waiting for another quote from a firm in Westerly

Margaret attended three webinars for donation software – they all charge fees, Margaret will send quotes from the companies, one company will charge a 3% fee from all donations. ETapestry charges \$119 per month, but for the first year we can use it for \$120 for the first year. Let's look at etapistry, look for hidden fees, what exactly will we get for the services, fees for linking with a credit card company.

Margaret will draft a donation letter by the end of the week

MOTION: Donna motion to approve report, Deb second.

TREASURER'S REPORT:

Brenda has all information for taxes – we as a board don't need to do anything

\$12,500 checking account balance, good until end of fiscal year

saving money on fuel costs

Year to date : all normal and inline with projected expenses and income

Fundraising in fiscal year 2014/2015 \$3700 – annual appeal and big dinner we had

Current year fundraising 2015/2016 at \$4500 to date – includes wine tasting, some annual appeal,

Ingalls and Snyder: gone down \$18,000 to \$509,926 – a lot of energy stocks and they are going down but this is the current trend

This is a mutual fund with dividends – Diane will ask to see if they are willing to come speak with us at some point

MOTION: Jake, motion to accept report, Donna second, all approve

TREASURER'S REPORT: written report, is filed herewith and made a part hereof.

COMMITTEE REPORTS:

Artist in Residence: Donna contacted Claudia but waiting to hear back – Margaret can set up a sign or an all call at the front desk and website calling for artists

Driveway Expansion update: Need to have redraw complete – Al D was concerned that the redraw would interfere with septic, but that is not a problem

Al needs the agreement done, Deb H and the Danielsons need to sign an agreement as well

Margaret needs to complete documentation on septic

Then we can look at easement

Finally can begin expansion

Titch: motion to make the changes to property line, Jake second, all agreed

Fund raising committee: Donna will head the committee, Donna will call and ask for Pat and Jackie to assist: plan a book sale or plant sale for May. Wine tasting in the fall

Annual Appeal: discussed above

Old business:

Patron Survey: Margaret presented survey draft , all approve,

Margaret will send it out

Champlain funds update: roof quote a part of this, bathroom, spent \$18, have \$19 but we do not have the exact cost of expansion (approximately \$11,000) painting needs to be done upstairs, handicap accessibility railing, we may have \$5,000 left plus \$5,000 anonymous check -

Margaret will check with Champlin to see if we can use the extra money on computer wiring, if not we have the anonymous donation.

RI foundation grant application is due Friday, Margaret has application complete for renovations, she will submit – they will let us know by March, money will need to be spent by December

Janice made motion to use \$5,000 donation for wiring, Gabe second, all approved

Need a retaining wall or border on garden, all runs out into sidewalk and a wall would prevent the runoff, need something to clean up the garden – Margaret will contact add this to Champlin grant

Margaret will look into setting up a google management system for information – such as agendas, minutes, etc.

Plan to recruit additional board members: Jake working on a

recruitment pamphlet that can be posted on facebook, website, and the loop. Jake will complete it by the end of the month

March meeting is March 9th, but that is the same night for the town financial meeting – Margaret needs to attend this meeting, Jake will go as well – next library meeting will be Thursday March 10th.

Appointments and Resignations:

Pat Shimkis resigned

MOTION TO ADJOURN: Donna motion, Diane second to adjourn at 8:32 P.M.

Gabriella Harrington

Filling for Secretary